

Minutes of the meeting of the Department of English on 05-05-2022 at 4 PM at Department of English

Member Present:

Dr V.V. Pillai (V.V. Subba Rao)

Agenda :- (1) To conduct online classes in the summer vacation to B.A., B.Com and B.Sc. class students for second semester.

(2) To guide students for doing community service project (CSP) to the allotted B.Com students

Resolutions :- (1) As per the instructions of Aulavari nannaya university, it is decided to launch online classes for I year B.A., B.Com & B.Sc students using Goodment app as per the scheduled time table.

(2) It is decided to discuss and guide the B.Com allotted students for community service project (CSP) and observed that they have done well and 80% of work was completed.

Principal  
Government Degree College  
SEETHANAGARAM-533 287  
E.G.D., (A.P)

V.V. Pillai  
Dr V.V. Subba Rao  
1909  
HOD  
Dept. of English

Minutes of the meeting of the Department of English on 23-06-2022 at 4 PM at Department of English

Member Present:

Dr V.V. Pillai (V.V. Subba Rao)

Agenda :- (1) To conduct viva voce to the allotted B.Com students for community service project

(2) To discuss the coverage of syllabus.

Resolutions :- (1) As per the instructions of the principal it is decided to conduct viva voce for B.Com allotted batch for community service project (CSP) in the last week of June.

(2) It is discussed more than 40% of syllabus was covered for I year students.

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Dept. of English

Minutes of the meeting of the department of English on 11-07-2022 at 4 PM at Department of English

Members Present:

V.V. Jella (C.V. Subba Rao)

Agenda: (1) To organize student seminar and elocution competition for typical students as per the curricular plan.

(2) Any other item

Resolution: (1) It is decided to organize student seminars for I.B.A. (B.C.M) & B.E. students as well as elocution competition to the first year students as the the annual academic plan.

(2) It is decided to go for Administrative campaign for the academic year 2022-2023 along with Principal and other Teaching Staff to Government Degree College Seethanagaram.

  
PRINCIPAL

Government Degree College  
SEETHANAGARAM-533 287  
E.G.D., (A.P.)

V.V. Jella

(C.V. Subba Rao)

HOD

Dep. of English

Minutes of the meeting of the Department of English on 10-08-2022 at 4 PM at Department of English.

Members Present:

V.V. Jella (C.V. Subba Rao)

Agenda: (1) To participate 75th Independence Day celebrations under Aardra Amrut Mahotsav.

(2) To organize two guest lectures in the month of August

Resolution: (1) It is decided to participate 75th Independence Day celebrations under Aardra Ka Amrut Mahotsav, as per the instructions of CCE. It is also decided to conduct essay writing competition to our students and also participate in massive Rally and Flag hoisting programmes.

(2) It is decided to organize guest lectures in the month of August and one guest lecture is organized in collaboration with career guidance cell.

  
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Government Degree College  
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E.G.D., (A.P.)

V.V. Jella

(C.V. Subba Rao)

HOD

Dep. of English

minutes of the meeting of the Department of English on 03-09-2022 at 4 PM at department of English.

Member Present:

V.V. Jaisr (C.V. Subba Rao)

Agenda: (1) To conduct Remedial classes for academically poor students based on their internal performance

(2) Coverage of syllabus

Resolutions: (1) It is decided to give Remedial coaching for 1st B.A, 1st year & 2nd student who are academically poor. Based on their internal marks. It is decided to start Remedial classes from 12-09-2022 to 20-09-2022.

(2) It is observed that 100% syllabus was covered to 1st B.A, B.Com and B.F.C classes and decided to start Revision classes.

PROFESSOR  
Government Degree College  
SEETHANAGARAM-533 287  
E.C.O., (A.P.)

V.V. Jaisr  
(C.V. Subba Rao)  
HOD  
Dept. of English

minutes of the meeting of the Department of English on 16-10-2022 at 12 PM at Department of English

Member Present:

V.V. Jaisr (C.V. Subba Rao)

Agenda: (1) To conduct Bridge course for newly joined students in B.A, B.Com and B.F.C for the academic year 2022-2023 as per the instructions of the Principal.

(2) To start II semester classes from 28-10-2022.

Resolutions: (1) It is resolved to conduct Bridge course for I year students from 17-10-2022 to 26-10-2022 as per the instructions of the Principal

(2) It is decided to start II semester classes from 28-10-2022 as per the academic calendar of AICWU.

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E.C.O., (A.P.)

V.V. Jaisr  
(C.V. Subba Rao)  
HOD  
Dept. of English

Minutes of the meeting of the Department of English on

19-11-2022 at 3PM at department of English.

Members Present:

V.V. Jaisr (U.V. Subba Rao) Lecturer in English.

Agenda: (1) To conduct student seminars and Group Discussion for I year students and II year students about the Annual curriculum plan in the last week of November.

(2) To discuss the coverage of syllabus

Resolutions: (1) It is decided to conduct student seminar and Group Discussion for I & II year students to enrich their subject in the last week of November as per the annual curriculum plan

(2) It is discussed nearly 40% of syllabus are covered for I year students and 25% of syllabus covered to II year students.

  
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EGDR, (A.P.)

V.V. Jaisr  
(U.V. Subba Rao)  
Lecturer in English

Minutes of the meeting of the Department of English on 15-12-2022 at 4PM at department of English

Members Present:

V.V. Jaisr (U.V. Subba Rao) Lecturer in English

Agenda: (1) To conduct Group Discussion to the I year students on the topic National Education Policy-2020

(2) To discuss coverage of syllabus

Resolutions: (1) It is decided to conduct Academic completion i.e. Group Discussion on National Education Policy-2020 to the I year students and it is also resolved that to call our Principal Dr. D. Chithi Babu as chief guest.

(2) It is discussed more than 60% of syllabus are covered to I year and II year students

  
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EGDR, (A.P.)

V.V. Jaisr  
(U.V. Subba Rao)  
Lecturer in English

Minutes of the meeting of the department of English  
on 13-02-2022 at 4PM at department of English

Members Present:

V.V. Jallu - C.V. Suba Rao lecturer in English

Agenda: (1) To celebrate International Mother Language Day on 21st February along with Department of Telugu

(1) To conduct Remedial classes for academically poor students from I year based on their Internal marks performance.

(2) coverage of syllabus.

Resolutions: (1) It is discussed to celebrate International Mother Language Day on 21-02-2022 along with Telugu Department and conduct essay writing competition to the students.

(2) It is decided to give Remedial coaching for IBA, IBCam and IICam students for Remedial English who are academically poor based on their internal marks. It is decided to start Remedial classes from 20-02-2022 to 28-02-2022.

(3) It is observed that 100% of syllabus was covered for I year students and 90% of syllabus was covered to I year students.

  
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E.G.D.R. (A.P.)

V.V. Jallu  
C.V. Suba Rao  
lecturer in English

Minutes of the meeting of the department of English  
on 01-03-2022 at 3PM at department of English

Members Present:


V.V. Jallu - C.V. Suba Rao lecturer in English

Agenda: (1) To conduct Remedial classes for IBA, IBCam, IICam (I semester) academically poor students

(2) coverage of syllabus.

Resolutions: (1) It is decided to give remedial coaching to I year (I semester) students who are academically poor. It depends on their two mid examinations marks they received. It is also decided to start classes from 05-03-2022 to 15-03-2022.

(2) It is observed that 100% of syllabus was covered to I year students.

  
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E.G.D.R. (A.P.)

V.V. Jallu  
C.V. Suba Rao  
lecturer in English